



FRATERNAL ORDER OF POLICE

"Karl F. Eidam" Lodge No. 9 - Ga.
P. O. Box 8404 / 8827 Heiferhorn Way
Columbus, Georgia 31908
(706) 322-3172

LODGE RENTAL APPLICATION

Name of Individual or Group Requesting Rental: _____

Bride: _____ Groom: _____

Home Address _____

City: _____ State: _____ Zip: _____

Home Telephone # _____ Cell Phone # _____

E-Mail address: _____

Requesting Rental of Main Lodge () Annex () Pavilion ()

Date and Time of Event: _____

Type of Function to be Held (Please be specific): _____

Number of Persons Expected to Attend: _____

Will Alcohol be Consumed at your Event: Yes () over 21 No ()

Who is responsible for the cleanup of the lodge: _____?

Amount of Deposit Paid: _____ Balance Due: _____

Security Deposit Given at Time of Key Pickup: _____

Key Number Given to Renter: _____

Renter's Name (please print): _____

Renter's signature: _____

F. O. P. Representative Signature: _____

Date Signed: _____

All persons renting the main lodge, annex, or pavilion belonging to the members of the Fraternal Order of Police, Karl Eidam Lodge #9, Columbus Georgia accept full responsibility and liability for all injuries, death, damages or mishaps occurring during the setup, operation and breakdown of renter's event. The renter agrees not to hold the Fraternal Order of Police Karl Eidam Lodge #9, Columbus Georgia, its elected officers, members or employees liable for any injuries, death, damages or mishaps occurring during the setup, operation, and breakdown of the renter's event.

All paper products for the bathrooms are to be furnished by the F.O.P. (includes toilet tissue, paper towels, and hand soap). The large trash can liners will be furnished by the F.O.P. Also included in the rental are the commercial ice maker, gas stove, refrigerator, and freezer. There is also a mop bucket with mop and a broom for cleaning up during and after the event.

The standard rental fee for a one time event is \$ 500.00. At the time the lodge is reserved, a non refundable deposit of \$ 100.00 is required. This \$ 100.00 will be applied to the rental fee due at the time of the event. All monies MUST be paid before the key will be given to the person renting the facility. It is the responsibility of the person renting the facility to make arrangements with the Reservation Manager, Bobbie Lovell 706-561--9665, to pick up the key. At the time the key is received by the renter, a check for \$ 150.00 MUST be given to the Lodge Manager as a Security Deposit. If the Lodge is cleaned and not damaged, this check will be returned uncashed when the key is returned. It is the responsibility of the person renting the facility to contact Bobbie Lovell (the Reservation Manager) at 706-561-9665 to return the key.

There are some dos and don'ts required by the Fraternal Order of Police Lodge:

- It is up to the renter to set up the tables and chairs as wanted for their event.
- Do not put any thumb tacks, nails, staples, or holes of any kind in the wall.
- Do not put any heavy sticky tape on the walls that will pull the paint or sheet rock off
- Decorations can be hung from the metal strips in ceiling.
- The Lodge must be cleaned before returning the key.

OUR BUILDING IS A SMOKE FREE BULDING.

Smoking is only permitted outside the building.

Renter's Name (please print): _____

Renter's signature: _____

F. O. P. Representative Signature: _____

Date Signed: _____